



EDWARD M. BIRN
Director (Direktot)

EDITH C. PANGELINAN
Deputy Director (Sigunda Direktot)

DEPARTMENT OF ADMINISTRATION

DIPATTAMENTON ATMENESTRASION

DIRECTOR'S OFFICE
(Ufisinan Direktot)

Telephone (Telifon): (671) 475-1101/1250 • Fax (Faks): (671) 477-6788



LOURDES A. LEON GUERRERO
Governor (Maga'hága)

JOSHUA F. TENORIO
Lt. Governor (Sigunda Maga'láhi)

September 19, 2019

DEPARTMENT OF ADMINISTRATION ORGANIZATIONAL CIRCULAR No.: 2019-030

To: All Employees, Retirees and Survivors of Retirees

From: Director, Department of Administration

Subject: Fiscal Year 2020 (FY20) Group Health Insurance (GHI) Program
Re: Open Enrollment (OE) Period September 23 - October 12, 2019

Hafa Adai! The Government of Guam is pleased to announce that Aetna International (Aetna) has been awarded the exclusive contract to provide Medical and Dental coverage for all eligible Employees, Retirees and Survivors of Retirees effective October 1, 2019. The HSA2000, PPO1500 and the Retiree Supplemental Plan (RSP) will continue to be offered for FY2020 Benefit Plan Year. Members will benefit from a range of enhanced benefit options and have access to a wider participating provider network. The Gym and Health & Wellness Benefits will also be available for the FY2020 Plan year for a comprehensive health benefits experience.

The OE Period is an opportunity to enroll, cancel, add or delete eligible dependents, or make the necessary changes. Subscribers who wish to either maintain status or make necessary changes to their current enrollment, are advised of the following:

- **Class I Subscribers** who wish to maintain status of current enrollment without changes will be automatically carried over. No action is required.
- **Class I Subscribers** who wish to make changes to their current enrollment, will need to complete a form.
- **Class II, III & IV Subscribers** must complete an enrollment form to obtain coverage during the FY2020 Benefit Plan year. **There will be no automatic carry over for these classes.**
- **Employees or Retirees who are NOT currently enrolled** are required to complete an enrollment form to obtain coverage during the FY2020 Benefit Plan Year.

Aetna representatives will be conducting presentations and answering benefit-related questions at various locations scheduled throughout the OE Period. Please see attached schedule for detailed information.

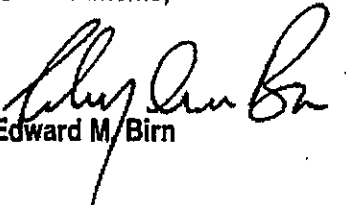
Enrollment forms, brochures & rate sheets will be available at the designated venues, as well as your department (Government of Guam Retirement Fund for Retirees). Please see attached FY20 GHI Rate Sheet.

Employees may attend presentations at the various locations, upon approval from the appointing authority. Pursuant to *DOA Personnel Rules & Regulations, §8.402, Attendance at Official Meetings/Conferences On or Off-Island*, Administrative Leave may be granted for employees. Appropriate leave forms must be completed & approved prior to attending the meetings. Designated Attendance Sheets will be available at all locations and Employees must complete and sign the Attendance Sheet for validation.

General information regarding the FY20 OE period will also be available for viewing on the dedicated Guam Legislature Channels through your local TV service provider (Docomo Pacific Ch. 117/60.4 & GTA Ch. 21).

Should you have any questions or concerns, you may contact the local office of Aetna International at 472-3862 (47-Aetna) or your respective Department or Agency. *Si Yu'os Ma'ase.*

Senseramente,



Edward M. Birn

Attachments:

1. FY20 OE Period Presentation Schedule
2. FY20 GHI Rate Sheet

Government of Guam
FY2020 - GROUP HEALTH INSURANCE PROGRAM RATES

FY20 Aetna International				FY19 SelectCare	FY19 TakeCare
HSA 2000				HSA 2000	
ACTIVE	CLASS	GOV	SUBSCRIBER	TOTAL	SUBSCRIBER
Bi-Weekly	I		\$55.27	\$1.35	\$1.35
26 Pay Periods	II		\$91.49	\$26.39	\$26.63
	III		\$76.97	\$21.94	\$22.63
	IV		\$127.45	\$36.89	\$36.76
RETIREE	I		\$181.32	\$1.46	\$1.46
Semi-Monthly	II		\$353.41	\$28.59	\$28.85
24 Pay Periods	III		\$298.66	\$23.77	\$24.51
	IV		\$492.66	\$39.97	\$39.83
PPO 1500					
ACTIVE	CLASS	GOV	SUBSCRIBER	TOTAL	SUBSCRIBER
Bi-Weekly	I		\$108.31	\$56.65	\$60.62
26 Pay Periods	II		\$196.74	\$146.28	\$161.57
	III		\$165.33	\$118.98	\$126.55
	IV		\$273.08	\$194.20	\$211.25
RETIREE	I		\$509.16	\$63.54	\$66.67
Semi-Monthly	II		\$1,013.91	\$158.46	\$164.20
24 Pay Periods	III		\$856.09	\$128.89	\$137.10
	IV		\$1,420.05	\$210.38	\$228.85
RETIREE SUPPLEMENTAL PLAN (RSP) - Subscriber Must be Enrolled in Medicare A & B					
RSP			SUBSCRIBER	TOTAL	SUBSCRIBER
RETIREE	CLASS	GOV			
Semi-Monthly	I		\$136.73	\$0.00	\$0.00
24 Pay Periods	II		\$273.45	\$0.00	\$0.00
	III		\$273.45	\$0.00	N/A
DENTAL			SUBSCRIBER	TOTAL	SUBSCRIBER
ACTIVE	CLASS	GOV			
Bi-Weekly	I		\$6.53	\$6.99	\$6.99
26 Pay Periods	II		\$13.20	\$24.07	\$24.07
	III		\$10.79	\$18.94	\$18.94
	IV		\$17.99	\$32.03	\$32.03
RETIREE	I		\$10.32	\$7.57	\$7.57
Semi-Monthly	II		\$14.31	\$26.08	\$26.08
24 Pay Periods	III		\$11.69	\$20.52	\$20.52
	IV		\$19.49	\$34.70	\$34.70

Classes for PPO1500, HSA2000 and RSP:

Class I - Subscriber Only (No Dependents)

Class II - Subscriber + Spouse (Domestic Partner) Only / RSP - Subscriber + Spouse (Domestic Partner) Enrolled in Medicare A & B

Class III - Subscriber + Child(ren) Only (No Spouse/Domestic Partner) / RSP - Subscriber Enrolled in Medicare A & B + Non-Medicare Dependents

Class IV - Subscriber + Family (Spouse/Domestic Partner & Child(ren)) RSP N/A

EDWARD BIRN, Director Date: 9/18/19
Department of Administration

FY20 GOVGUAM HEALTH INSURANCE OPEN ENROLLMENT SCHEDULE



MON 09/23	TUE 09/24	WED 09/25	THU 09/26	FRI 09/27	SAT 09/28
GDOE – 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	GDOE – 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	GDOE – 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	MUSEUM 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	MUSEUM 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	MALL 10am -3pm Representatives Only
ITC -- 9am – 3pm Representative only	ITC -- 9am – 3pm Representative only	ITC -- 9am – 3pm Representative only	ITC -- 9am – 3pm Representative only	ITC -- 9am – 3pm Representative only	LEGISLATURE 9am-2pm -9:30am Presentation
MON 09/30	TUE 10/01	WED 10/02	THU 10/03	FRI 10/04	SAT 10/05
ITC -- 9am – 3pm Representatives only	MUSEUM 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	MUSEUM 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	MUSEUM 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	MALL 11am – 6pm Representatives Only	MALL – 10am-3pm Representatives Only
	ITC -- 9am-3pm Representative only	ITC -- 9am-3pm Representative only	ITC -- 9am-3pm Representative only	ITC 9am-3pm Representative only	
MON 10/07	TUE 10/08	WED 10/09	THU 10/10	FRI 10/11	SAT 10/12
GDOE – 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	GDOE – 9am-12pm -9:30am Retiree Presentation -10:30am Active Employee presentation	GDOE – 9am-12pm -9:30am & 10:30am Active Employee Presentation	GDOE – 9am-12pm -9:30am & 10:30am Active Employee Presentation	MALL 11am – 6pm Representatives Only	MALL – 10am-3pm Representatives Only
ITC -- 9am-3pm Representative only	LEGISLATURE 1:30pm – 3:30pm -2pm Presentation	ITC -- 9am-3pm Representative only	ITC -- 9am-3pm Representative only	LEGISLATURE 9am-12pm -9:30am Presentation	
	ITC -- 9am-3pm Representative only			ITC -- 9am-3pm Representative only	

Guam Department of Education
 Building B, 1st floor
 501 Mariner Ave,
 Tiyan, Guam
 (Across GEPA)

ITC
 2nd Floor
 Executive Conference Rm
 Tamuning, Guam

LEGISLATURE
 Public Hearing Room
 Guam Congress Building
 163 Chalan Santo Papa
 Hagåtña, Guam.

Guam Museum
 Indoor Theater
 193 Chalan Santo Papa
 Juan Pablo Dos,
 Hagatna, Guam

MICRONESIAN MALL
 1088 W. Marine Corps Dr.,
 Dededo, Guam 96929
 (Old Papaya Store near Ross)